



### Bewerbung um ein Stipendium für Erasmus+International

# Individual Credit Mobility Application form Erasmus+Grant with Partner Countries

Surname:		Date of birth:		Sex:		
Forename(s):						
Passport No:		Nationality:				
Home Address Applicant:						
Phone:		E-mail:				
Home University - Faculty:						
Staff: Working Position home:		Student: Matriculation number home:				
Mobility type: ☐ undergraduate ☐ master ☐ PhD		Duration of envisaged mobility				
$\square$ staff teaching $\square$ staff training		from:	to:			
Host university/field of studies/work at host university:						
Home university field of study/subject:						
Student: Averaged study results:		Staff: teaching experience/working at university				
Student: Number of completed		□ <10 years	☐ 10-20 years	□ >20 years	5	
higher education study years:						
Language proficiency: German:	English:					
Other Language abilities:						
Participation in language course at home? Language	□ yes			□ no		
Envisaged participation in language course at host?		□ yes		□ no		
Applicant requests financial support from Erasmus	funds:	□ yes □ no				
Applicant with a ZERO grant:		□ yes □ no				
Duration of requested support:						
Applicant receives financial support other than Erasmus+/EU fund			□ yes □ no			
If yes specify (type, duration and amount of support):						
Staff: Applicant has received earlier financial support from			□ yes □ no			
Erasmus+/EU funds:						
If yes specify (type, duration and amount of support):						
Student: Previously received ERASMUS grant		none	□ Study	□ Internshi	р	
If yes, in which study cycle?		Bachelor	☐ Master ☐ PhD studies			
Period of the previous grant	fror	m:	till:			

#### **CHECKLIST**

## Attachments, please check if there are special requirements for the respective program

- O Application form
- O CV in Europass format <a href="https://europass.cedefop.europa.eu">https://europass.cedefop.europa.eu</a>
- O Letter of motivation 1 2 pages/ specify relevance of the scheduled plan of work, studies
- O Copy passport or identity card
- O Staff: Mobility agreement
- O Students/staff: Proof of matriculation, staff member of home university
- O Students: Transcript of records with averaged study results/ at HU AGNES-Auszug vom Prüfungsamt mit aktueller Durchschnittsnote)
- O Higher education certificates (i.e. B.A./ B.Sc.for MA studies, MA for PhD)
- O Language certificates
- O Students: Learning Agreement (draft)
- O Additional documents, if requested by programme

Remarks:	
Remarks.	

### **Application Procedure:**

Subject to modifications in the E+International Call Announcement for your university, all documents should be submitted in one online application file per e-mail, to the local coordinator at your home university, and if requested, additionally in a complete paper copy.

Reference on the e-mail submission: " >Name Partner University in Abbrevation-HU< <Year/Months of submission <Call E+ww(worldwide)>Name applicant<" (i.e. Partneruniversity-HU, Call E+ww2016-2, name applicant)

This email may later be forwarded to the HU Erasmus+International Coordinator erasmus.international@hu-berlin.de

Successful applicants selected for an E+International grant will be invited to upload these electronic documents to the HU applicants portal for International students <a href="https://www.uni-exchange.eu">https://www.uni-exchange.eu</a> via the Programme line: Erasmus Partner Countries